



Minnesota Psychiatric Society

Legislative Services Request for Proposal

Organization

The Minnesota Psychiatric Society (MPS) is a professional medical society representing over 450 psychiatrists and psychiatric residents across the state of Minnesota. Our mission is to improve Minnesota's mental health care through education, advocacy, and sound psychiatric practice. Our members share the vision of physician leadership creating the nation's highest quality, affordable, and accessible system of mental health care. MPS recently completed a strategic planning process, and advocacy was named a strategic area of focus. Specifically, MPS will advocate for a high quality, accessible mental health care system based on sound science and evidenced based models of care.

The following advocacy goals will be central to this contract

Advocacy Goals

1. MPS is a strong, influential voice with media, legislature, and with the MN Medical Association
2. MPS is the go-to voice representing psychiatric providers and the authority on psychiatric issues.
3. MPS is an advocate for improved outcomes
4. Advocacy efforts are informed by a core set of principles and prioritized in a meaningful, intentional way to focus MPS efforts where they are most needed and appropriate

Scope of Services

Seeking services to:

- Advise and support the legislative committee and Council to develop strategy and achieve legislative priorities.
- Assist MPS with writing legislation that is in the interest of MPS members and their patients as well as finding legislative sponsorship
- Represent the association to key stakeholders, including but not limited to state legislators;
- Teach and mentor members to directly interact with legislators, committee members and related parties on legislative issues. Assist in the organization of legislative testimony and present testimony as needed.
- Provide regular monthly communication with members and key committees, leadership, and administration;
- Work with the MPS Executive Director, Council, Communications, and Legislative Committees to improve member participation in the legislative process;
- Advise the MPS PAC;
- Monitor all pertinent legislative activity of interest to MPS including bill introductions, committee action and all relevant floor proceedings;
- Annually attend and report at 6 Council meetings and 6 Executive Committee conference calls, and meet via phone with Executive Director monthly or as needed. During Session, attend bi-weekly Legislative Committee meetings or more as needed, and semi-monthly Legislative Committee meetings outside of Session.
- Assists the Legislative Committee chair with developing Legislative Committee meeting agendas

Contract

The association will review each proposal separately and negotiate final terms with the selected service. The contract will begin upon approval of the MPS Council and will continue for a period of two years unless otherwise determined. Either side may agree to terminate the contract with sixty (60) days advance notice at any time with no further payments required.

Proposal

Interested parties are asked to submit the following information:

1. Cover letter expressing interest and related experience.
2. Description of services, and the manner in which they will be provided. If proposal is submitted on behalf of a firm, please describe how assignment of services is managed within the firm, and provide a bio of person(s) who will be involved in servicing the contract.
3. Description of previous experience working with the State Legislature, the Governor's office, key state agencies and other health care and regulatory offices and/or departments on issues of interest to the association.
4. Contract terms.
5. List of current clients, including disclosure of potential conflicts of interest and how such conflicts will be resolved, and information so MPS can contact them.
6. Other references.

Proposal Deadline

The deadline for proposal submission is July 17. The association will contact final candidates for interview. The final selection will be made upon reference checks and negotiation of contract terms. Proposals can be sent by mail or email to:

Search Committee, Minnesota Psychiatric Society
2233 Hamline Avenue North, Suite 217
Roseville, MN 55113
l.vukelich@comcast.net

For More Information, contact MPS Executive Director Linda Vukelich – l.vukelich@comcast.net, 651-407-1873, 651-278-4241